

**GENERAL PLAN UPDATE
STEERING COMMITTEE
March 10, 2003
PSB Conference Rooms 2 & 3**

MINUTES

MEMBERS PRESENT: Mitch Thompson Gregory Alabado Randall Krogman
Patricia Aguilar Teresa Thomas Diana Rude
Rudy Ramirez Stephen Savel

MEMBER ABSENT: Kevin O'Neill; Chris Lewis; Paul Nieto, Bill Tripp

STAFF PRESENT: Bob Leiter, Director of Planning and Building
Ed Batchelder, General Plan Update Project Manager
Tony Lettieri, Special Planning Projects Manager
Mark Stephens, Principal Planner
Rabbia Phillip, GPU Secretary

CONSULTANTS: Sam Gennawey, MIG, Inc.
Andy Pendoley, MIG, Inc.

I. MINUTES OF MEETING

Chairman Thompson called the meeting to order at 6:05 p.m. the roll call was conducted. A motion was passed to excuse Paul Nieto. The minutes of the previous meeting of January 13, 2003 were passed into record without changes.

2. FINALIZE VISION STATEMENTS

Ed Batchelder was asked to guide the group into the proceedings. He introduced San Gennawey and Andy Pendoley from MIG, Inc. as facilitator and graphic reproduction artist. He indicated the posters on the walls explaining that they were the product of the previous Steering Committee meeting, at which this group had combined the vision statements from the 3 subcommittees into one overall GPU vision statement. That document was reviewed by the 3 subcommittees and their proposed changes were reflected on these wall posters for this Committee's final review. The subcommittees also created a list of goals pertaining to each of the 6 strategic themes, also represented on the walls. Ed then turned the meeting over to MIG, Inc.

Sam informed the Committee of the primary objective for the meeting, which was to refine a series of approved vision statements. The secondary objective was to review the goal statements from the subcommittees and determine if the 1989 GP goals are relevant and incorporate into the products being crafted for this General Plan Update.

Pat Aguilar raised question on the process being conducted to create the vision. Sam and Bob Leiter explained that this committee's task was to bring cohesiveness to the outputs from the different subcommittees to avoid the final product appearing disjointed. Bob agreed

that staff should then take the content from this meeting and work on the terminology, language and flow to create the final product. There was general agreement to that approach. The chairman further suggested that any interested committee member could work with staff in that process. The group discussed this and decided that the product from this meeting should be finalized by staff, then returned to the individuals as soon as possible for them to review and suggest any final edits at the next meeting.

The group was guided through the separate visions, discussed the proposed changes and decided to adopt or modify them. They agreed to use one of the vision statements, which was broad-ranging of all of the 6 strategic themes, and make it a preamble to the entire vision statements document. Bob Leiter reiterated that staff would review the product of this meeting for form and style, and that the committee members should concentrate on content. The refined product from the meeting is recorded on a separate summary document created by MIG, Inc.

3. DEVELOPMENT OF GOAL STATEMENTS

There was not sufficient time remaining to discuss this item, and it will be carried forward to the next meeting.

4. SCHEDULE OF FUTURE STEERING COMMITTEE MEETINGS

Ed suggested that the committee go to 2 meetings each month for the next 3 months. It was discussed and a motion was moved and passed for the group to add a meeting on the 4th Monday, with adjustments made for conflicts with other meetings and commitments. The Chairman asked the group for their preference on delivery of the meeting materials, and suggested that email be used. The majority agreed with a couple of exceptions. It was decided to use both. Ed and Tony Lettieri suggested a Saturday workshop in the near future and the members were in agreement. Staff will notify the members when the details are finalized.

5. PUBLIC COMMENT

There was none at this time.

6. ADJOURNMENT

The meeting was adjourned at 8:30p.m. to the proposed special meeting on March 24, 2003 at 6:00p.m. in the Public Services Building Conference Rooms 2 & 3.

Recorded by,
Rabbia Phillip
Secretary-GPU
Planning & Building Dept.